

iPads for Learning - Student Acceptable Use Agreement

The school has provided access to iPads to help your learning. These rules will keep you safe and help us be fair to all. Please read through this acceptable use agreement. You must then sign and agree to this agreement to use an iPad as part of your school studies (both at school and home when appropriate). **Although this agreement refers to iPads, it will apply to all students with personally owned iPads or other tablets. These rules also apply if you are using a loan iPad where you will still be fully responsible for the device.**

For my safety, security and that of others I agree to use an iPad appropriately to help my learning. I agree to do everything below.

1. Ensure my iPad is locked with a 4 digit pass-code that I keep secret.
2. Keep my name, form and email address is on the lock-screen.
3. Make sure my school email is setup and used in the Mail app.
4. Name my iPad as my school 'username -iPad' (e.g. 13jsmith-ipad) and I will never change this.
5. Turn on iCloud backup, Find My iPad and App auto-updates and keep them switched on.
6. Keep my iPad in the protective case at all times.
7. Not use my iPad where it could be damaged easily (e.g. in rain, when running or moving between lessons etc.)
8. Not use my iPad to send, take or edit threatening messages, videos or photographs to anyone.
9. Not attempt to bypass the school's security settings or internet filters set up on your iPad.
10. Not take or edit photographs or video without the person's consent.
11. Not leave my iPad unattended at school; and I will keep my iPad safe and secure at all times; using the lockable storage provided.
12. Not to use anyone else's iPad without their permission or let anyone use my iPad; even if it is a loan device.
13. Back up my iPad regularly and I will regularly check it has been done.
14. Report any damage to my iPad to parents and the school immediately.
15. To ensure my safety, I understand that the school may check my iPad at any time; including Apps, photos, and messages.
16. I will use my iPad for school work and homework effectively and appropriately.
17. I will not waste time in school using my iPad for non-learning activities during lesson time.
18. I will not behave in a way that can cause damage to iPads or distress/injury to others.
19. I will report any unpleasant material or messages sent to me. I understand this report would be confidential and would help protect other students and myself;
20. I will ensure that I will bring the iPad to school each day and that it is fully charged at the beginning of the school day.

Your use of the iPad in school is always at the teacher's discretion. If the teacher has not asked you to use the iPad then it should be kept away in your school bag. If the teacher feels that you have not been using the iPad responsibly then they will ask you to put it away and issue a suitable sanction.

- By using IT facilities or by connecting tablets (own/school) to school systems I agree to Conyers using filtering and monitoring software (whilst on site) to ensure child safety and learning is focused upon in class.
- I understand that, by using tablet/portable devices at school (own/school owned), Conyers will install device management software to provide school specific configurations such as connectivity settings, application delivery and restrictions (on the school site)
- If using school owned devices (e.g. loan iPads), I understand that the above may also be enabled if the device is taken off site
- I understand that if I break these rules or use my iPad in an inappropriate way, the school will issue an appropriate sanction, following the school discipline policy.

This agreement will be sent to your parents and placed on the school website.

Signed: _____ **Date:** ____ / ____ / ____

Print: _____ **Date:** ____ / ____ / ____

Tutor Group: _____