

Conyers School

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ADMISSIONS POLICY FOR 2020-2021 - School

Updated: February 2019

Origin: Headteacher

Introduction:

Conyers School is an academy that aims to serve the local community of Yarm and the surrounding area. The Governing Body is responsible for the admission of students.

Aims:

The aim of this policy is to ensure a fair process of admissions.

The Conyers School's Published Admissions Number (PAN) for our Year 7 intake each year is two hundred and twenty-four* (224*) students.

Children with an Educational Health Care Plan (EHCP) that names Conyers School will be admitted to the school.

The above having been taken into account, the remaining available places are allocated in the categories below in accordance with the school's funding agreement.

Policy:

The Admission Policy will give priority to applications for admission to Conyers School if it is oversubscribed, in the following order:

1. Students who are in the care of the Local Authority or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order;
2. Children who were previously in care outside of England.
3. Students with a Special Education Need who are going through a statutory assessment and who have been identified as needing a 'named' secondary mainstream school;
4. Students who have a brother or sister living at the same address and are still at Conyers School when the student begins;
Children are 'siblings' if they are full, half or adoptive brothers or sisters living in the same household on a permanent basis, or if they are children who do not fall into one of the aforementioned categories, but who are living in the same household on a permanent basis.
5. Students' resident within the admission zone who have returned a Common Application Form by the closing date. In the event of Conyers School being oversubscribed with in-zone applications, we will offer places firstly to students living in the admission zone with social or medical needs for attending the school, then to students living in the admission zone in order of distance from home to school, measured in a straight line "as the crow flies".
6. Students who have social or medical reasons for being admitted to Conyers School which would, should the child not be admitted, cause him or her to be seriously disadvantaged or put personal safety at risk. In all cases corroboration will be sought from independent sources such as a medical specialist who has had continuing involvement over a period of time, social worker, or other professional. It should be noted that places would not be allocated on the basis of aptitude or ability.
7. Students who live closest to Conyers School measured in a straight line 'as the crow flies'.

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Oversubscription

In the event of oversubscription in any category, admission will be on the basis of closest proximity to the school. This would be measured in a straight-line distance from the front door of the child's home to Conyers School's front gates, using the local authority's computerised measuring system.

In the event of a tie between two or more students when applying criterion then the distance criteria will be applied.

Appeals

The student and /or parents of students who are not offered a place, have the right to appeal against non-admission.

False Information

Where the school has made an offer of a place on the basis of a fraudulent or intentionally misleading application which has effectively denied a place in the school to a student with a higher level of priority, the offer of a place will be withdrawn.

How it will be monitored: Agenda item annually	By whom: Headteacher Director of Care, Support & Guidance LGB Care, Support & Guidance Committee
Review Date: Annually, February	Review Assigned to: Director of Care, Support & Guidance Local Governing Body's Care, Support & Guidance Committee

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Admission Policy for September 2020/21

All governing bodies are required by Section 37 of the Children and Families Act 2014 to admit to the school a child with an Education, Health and Care (EHC) Plan that names the school. **This is not an oversubscription criterion.** This relates only to children who have undergone statutory assessment and for whom a final EHC Plan has been issued.

Where there are more applications for a school than there are places available, places will be allocated in order using the oversubscription criteria below:

CRITERIA (In priority order)	EXPLANATORY NOTES
1. Pupils who are in the care of the local authority, or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order.	A Children and Young People in our care (previously known as "Looked After Child") is a child who is (a) in the care of a Local Authority or (b) being provided with accommodation by a Local Authority in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989) at the time of making an application to school. The Local Authority may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the Local Authority that last looked after the child confirming that he or she was looked after immediately prior to the order being made.
2. Children who were previously in care outside of England.	The Local Authority may request a copy of any adoption paperwork from the respective agency involved that last looked after the child confirming that he or she was looked after immediately prior to the order being made.
3. Pupils with a Special Education Need who are going through a statutory assessment and who have been identified as needing a 'named' mainstream school.	This criteria applies to those children who have a Special Education Need, who are going through a statutory assessment and have been identified as in need of a 'named' mainstream school that can offer the enhanced support and resources they require to meet their specific SEN.
4. Pupils who have a brother or sister permanently living at the same address, who are still at the school when the pupil begins. Please note – this criteria only applies to siblings who are of compulsory school age, not younger siblings who attend a nursery setting attached to a school (Primary applications only)	We define brother or sister as follows. a. A brother, sister, stepbrother, stepsister, adopted brother or sister, or children of partners who are living at the same address as a family unit. (In all cases, the parent who receives the Child Benefit for those children must permanently live at that address with the children.) b. We will consider brothers or sisters who live in separate households because the parents are separated and have shared responsibility for the children under conditions covering exceptional circumstances. This does not include separate families living together in the same property. c. For twins, triplets and so on, a. or b. will apply for secondary school however for primary school places have to consider infant class size, so we will ask the parent which sibling should receive the place (if only one place left).

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	<p>d. If there are other family situations where there are different carers, e.g. aunts, uncles or grandparents, each individual case will be considered.</p> <p>Siblings in sixth form</p> <p>e. If a parent applies for a place in Year 7 at Conyers and at the same time applies for a place in sixth form for an older child who has not previously attended Conyers, even if the older child is offered a place, this will not be classed as a sibling link.</p> <p>f. If you have a child who is attending Conyers Sixth Form and will still be there when a younger brother or sister starts in the same school, this will be classed as a sibling link.</p> <p>g. If the older child is in Year 11 at Conyers and is transferring to sixth form (meeting the entry requirements) when the younger brother or sister starts at the school, this will be classed as a sibling link.</p>
<p>6. Pupils permanently resident i.e. the address at which the child is registered for child benefit, who expresses a preference for that school (proof of address may be required) within the admission zone who have returned a Common Application Form by the closing date.</p>	<p>When a school is oversubscribed with in-zone applications i.e. there are more applications from children living in the admission zone of the school than there are places available, we will allocate places:</p> <ul style="list-style-type: none"> • firstly, to children permanently living in the admission zone (Criterion 5) with exceptional social or medical reasons for attending the school (Criterion 6); • then to children permanently living in the admission zone (Criterion 5) according to their distance from the school measured in a straight line “as the crow flies” (Criterion 7).
<p>7. Pupils with exceptional social and / or medical reasons for attending the school. A letter from the child’s GP or other relevant professional such as a social worker must be submitted by you with the application stating why your child’s needs can only be met by attending the preferred school.</p>	<p>It is up to you to provide any evidence. The admissions team will not seek information about your child or telephone people on your behalf, the decision will be based solely on the information you send in.</p> <p>When you apply online, tell us that there is supporting evidence in the space provided, and send it to the School Admissions & Transfers team or email to school.admissions@stockton.gov.uk or by post. If we do not receive this information by the closing date, we will not be able to consider your child under this priority, unless it relates to a change of circumstances (such as a new diagnosis) which has occurred since the closing date.</p> <p>All correspondence will be treated as private and confidential. If the evidence you supply is not considered compelling enough to be included in this priority, your application will be considered under the other priorities as appropriate.</p> <p>Medical reasons</p> <ul style="list-style-type: none"> • If there are medical reasons that make it essential for your child to attend a particular school, you must provide supporting information from a doctor together with any other relevant information by the deadline; • This must make a compelling case as to why your child's needs can only be met at the preferred school, a medical condition in itself will not automatically result in a place at your preferred school;

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	<ul style="list-style-type: none">• The evidence should explain exactly what the child's needs are, and what specialist support and/or facilities your child requires;• The evidence should explain why other schools could not provide the appropriate support for your child. <p>Social reasons</p> <ul style="list-style-type: none">• If there are social reasons that make it essential for your child to attend a particular school, you must provide independent evidence from a professional who is supporting your family;• The supporting evidence needs to set out the particular reasons why the school in question is the most suitable and the difficulties that would be caused if the child had to attend another school;• The evidence should explain exactly what the child's needs are, and what specialist support and/or facilities your child requires;• The evidence should explain why other schools could not provide the appropriate support for your child. <p>Social reasons do not include domestic arrangements such as parents working commitments or childcare arrangements.</p> <p>Please note that submitting this information does not guarantee that your child will be included in this category.</p>
8. Pupils who live closest to a particular school measured in a straight line "as the crow flies".	The LA uses a Geographic Information System, known as GIS, to identify and measure the distance from the home to the school. The distance is measured electronically from a point of the school (the same point for all applications) to a point of the home (including flats). The GIS undertakes all measures in exactly the same way for every applicant, to ensure consistency and fairness.

The oversubscription criteria will be available in both of the LA's published booklets for parents for admission in September 2020.